**Full Board Meeting Agenda** – *August 18, 2021 3:30 PM*

**Supervisors in Attendance**: Jennifer Casey (Chair), James Cook (Vice Chair), Allen Moore (Treasurer), John Barnes (Secretary) via Zoom

**Affiliate Members**: Joshua Rosenburg

**Other Staff:** Thea Baker (District Aide), Alison O’Donoughue (Urban Ag Coordinator)

**Agency Staff:** Stephanie (Extension Office), James Richardson (Jacksonville Environmental Protection Board), Jon Johnson (Florida Forest Service)

**Moment of Silence/Pledge:** 3:37 by Chairwoman Casey

**Chairperson’s Remarks:** Ethics training – Avoid using Reply-All on emails; There is also a form when we leave office to be filled out (Form 1F)

**Public Comment:** None

**Agency Reports:**

* *Jon Johnson from Florida Forest Service* - Landowner outreach gets slowed down in summer months. Champion-tree inspections to do, one at arboretum; he will continue reaching out to landowners.
* *Stephanie from Extension Office -* 2 New-Hires: Horticulture Agent just started the first week with master gardener training. Also hired Agriculture and Small Farms Agent, starting October 1st or 2nd.
* *James Richardson from JEPB* – one more payment due to DSWCD from the grant. Some small financial kinks still working out on their end. Visit website to get updates: [www.COJ.net/EPB](http://www.COJ.net/EPB) . Moving forward with Environmental Symposium, as an In-person event on October 15th (Friday) at UNF University Center. Attempting to limit registration to the extent possible so that people can move about safely.

**Previous Board Minutes:**  Motion to approve 6/2 Planning, 6/16 Full Board, 8/4 Planning Minutes – John Barnes. Second – Allen Moore. All in Favor. 1/20 Full Board Minutes sent out, to be voted on at next meeting.

**Treasurer’s Report:**

*Allen Moore:* Treasurers report has not been emailed, but written report available for in-person attendants. No unusual debits or credits. Last report and this report have been combined because it couldn’t be shared with the group.

**Consent Agenda:** Motion to Approve All: Allen Moore. Second – James Cook. All in Favor.

1. Approve employee review for Alison O’Donoughue and continue her employment as UAC with a change to 20 hrs/week at a salary of $446.20/wk beginning 8/8/21 as requested by Alison and discussed on 8/4/21
2. Approve up to $75.00 to order 3 informational signs for Regeneration Park from NACD Urban Ag grant funds
3. Approve up to $250.00 for JEPB symposium tabling/6 people attending as written into NACD Urban Ag grant
4. Approve reimbursing Hunter Anderson $50.00 for Department of State receipt for name change
5. Approve $30.00 for 2021 Speech Contest winner and her family’s lunch at Area 3 meeting
6. Approve reappointing Joshua Rosenberg as an Affiliate Member for a second 2-year term
7. Approve Allen Moore writing a letter of recommendation for Jennifer Casey in support of her application to the Next Generation Leadership Institute at the National Conservation Foundation
8. Approve reimbursing Allen Moore $59.12 for 6’ table from JEPB grant funds
9. Approve payment to NativeJax for $1634.11 for quarter 1 work as indicated in NACD Urban Ag grant
10. Approve a budget of up to $50.00 for Facebook post promoting Regeneration Park educational efforts from NACD Urban Ag grant funds
11. Approve $20.00 for anniversary event flowers from Isolabella Farm from event income
12. Approve $487.25 for Legacy Kitchen and Catering for anniversary event beverage service and desserts from event income
13. Approve $375.00 for 13 Gypsies catering of Anniversary event from event income

**Old Business:**

* 2021 AFCD State Meeting Sept 9-10 - Allen Moore will attend. Same day as Start Farming Workshop at Congaree and Penn. Motion to approve registration fee for Moore – John Barnes. Second - James Cook, All in Favor.
	+ Motion for Allen Moore to officially represent the District – John Barnes. Second - James Cook, All in Favor. James expressed interest as well.
* 2021 Local Working Group Meeting
	+ AFCD reached out that they’d like to include Baker, Nassau, etc.
	+ 3:30pm, fully virtual, November 16th - tentative date

**Committee Reports:**

* S-Line Regeneration Project – Alison O’Donoughue
	+ Swag needs for upcoming events - TABELED
	+ JEPB Environmental Symposium Oct 15
	+ Next Report due October 15th, Alison needs at least a week to write it.
	+ Future Dates Needed:
		- Building a Bioswale Workday (this will be the next one) – Motion to hold it on September 18th (Saturday at 10AM) – James Cook, Second – Allen Moore. All in favor.
			* Breakfast/Cleanup to be discussed at planning meeting.
		- Spread woodchips and inoculate towards the end of the year
		- Building Biodiversity / Pollinator Workshop early next year
			* Woodchips for about half the property. Need more.
	+ Grant ends in February
	+ Do we want to partner with a different group for bio-blitz because it’s in September. This will be a virtual event.
		- Allen Moore – Motion to plan the virtual event, James Cook – second. All in Favor.
	+ Presentation
		- Pavilion that was planned was requested by COJ to become Playground. Chairwoman suggests we just leave it as a blank space and let COJ take over that aspect of the space because the focus of our Board’s efforts and limited funding are on demonstrating conservation methods. COJ potentially to help with funding / project planning for Playground. We are willing to partner with COJ or a nonprofit to see a playground installed, but not to take responsibility.
		- Add a sensory garden (similar to Huffman Park) – All board members expressed interest.
		- Need a pervious pathway that is ADA compliant – ADA pathway can get grant up to $15,000. Poured pervious concrete or paver option, to be determined.
* Start Farming – Jennifer Casey
	+ Mentorship Workshop #3 Water Conservation at Congaree and Penn on Sep 10
		- Josh and Jennifer will be present
		- Motion to approve materials for NativeJax to hold workshop – James Cook, Second – Allen Moore. All in Favor.
	+ Annual Panel Discussion & Farmers Market
		- Ashantae Green is point on this, but may need to be rearranged for someone else to help. Everybody pull some thoughts together for this one. Probably will be a virtual event. Make decisions on dates and details at planning meeting.
* 2022 Regional Envirothon – Joyce Miller
	+ Joyce – Reached out to Dr. Yvonne Spinner, she is a director of science services for Duval. They’ve created a STEM center at A Phillip Randolph High School. We can use that area, there is a nice fenced in area that could be used for Saturday’s workshops. She would like to see increased participation this year (among schools). Schools need literature on the event. Most active teacher is Dr. Scott Sowell, who said they are on board for the Envirothon. Their school is approved for events like this, with masks. Another middle school teacher has said in-person enrollment is down, and we may want to wait until early or mid-September to make decision on the event. It looks like the high schools are in a better place than middle schools for such events. Joyce recommends the first Thursday in March, but we need a site. We are always welcome to use Tree-Hill Nature Center, but we must give them as much notice as possible. We’ve held it there the last time. One of the newer parks may be better than an older park because the facilities are nicer. We can always require masks at our events. If we’re going to do workshops, it is recommended to do them at A Phillip Randolph High School.
	+ Need date: Allen suggests we move forward with planning the March date. With location TBD. Need to get it into hands as soon as possible. James Cook and John Barnes agree. We don’t want to compete with TPC in March (second or third week).
		- Motion to hold on March 3 – James Cook, Allen Moore - second, All in favor.
		- Address fees at planning meeting.

**New Business:**

* Cultural & Environmental Conservation Fair in Atlantic Beach - TABELED

**Requests for Service:**

* JUL request for speaker
* Merritt Creek PUD concerns (worked with Dorothy on Broward Rd, this is the second time we’ve written a letter of support. Recent developer has postponed meeting until September. She was hoping one of our board members could speak on her behalf. Allen Moore’s presence requested as ex-NRCS member.
	+ Motion to allow Allen Moore to speak on DSWCD behalf – James Cook. Second – John Barnes. All in Favor.

**Public Comment:** James Richardson (Jacksonville Environmental Protection Board) – For Environmental Symposium, one session will be a locally based company on Climate Farming.

**Board Member & Affiliate Comments:** Small discussion on Native Jax invoices. Thank you Jennifer for continued leadership.

**Next Full Board Meeting:** September 15, 2021, Duval Ag. Extension Office

**Adjourn:** 4:51